Job-title (always in English)	Name (first & surname)	Phone-number (incl. +landnr)	E-mail	Availability (tue, wed, thu, fri)	Business organisation	Close up photo of contactperson (insert in Excel)
Example: CEO	Example: Silvia Bakker	Example: +31612345678	Example: s.bakker@example.nl	Example: tue, thu, fri	Example: Building Examples	Example: 